

OFFICE OF CAREER AND LEADERSHIP MANAGEMENT

On-Campus Employment

Before pursuing any opportunity, please consult your advisor to see if it is feasible within your schedule. Keep in mind that, even if the work is related to social work, it will not count toward your required practicum hours. Many opportunities also require availability during the work day, which may conflict with your placement and class.

There are two types of jobs on campus: federal work-study jobs and casual jobs.

- Federal Work-Study jobs are only available to U.S. citizens and permanent residents who have a financial aid work-study allocation. If you are unsure about your eligibility for work-study, contact the [Office of Financial Aid](#).
- Casual On-Campus jobs are open to any Columbia student, regardless of financial aid package or citizenship. International students should check with the [International Students and Scholars Office \(ISSO\)](#) to learn about rules and restrictions around on-campus employment first.

There is no centralized resource for finding on-campus employment. See below for links to job boards and a list of offices that have hired students in the past.

- [Federal Work-Study](#) - Job board specifically for federal work-study students
- **On-Campus Offices** - These offices have hired students in the past; contact them directly to learn more and/or apply
 - [Columbia Health: Go Ask Alice](#) (work-study and casual) - Email your resume and a short statement of interest to the designated contact for administrative or research internships
 - [Community Impact](#) (work-study only) - [Apply online](#) for leadership, teaching and tutoring, assistantship, development, community outreach, and social services type opportunities
 - [Department of Public Safety](#) (work-study only) - Email ps-studentemployment@columbia.edu to inquire about potential work as residence hall aides, student escorts, and desk assistants
 - [Dodge Fitness Center](#) (work-study and casual) - [Apply online](#) for summer camp, recreational, and marketing opportunities

- [GS Academic Resource Center](#) (work-study and casual) - Fill out an application for a [tutoring](#) or [reading coach](#) position and email it to gs-arc@columbia.edu
- [Libraries](#) (work-study and casual) - [Fill out an application](#) for a part-time student job and email it to libcasuals@library.columbia.edu
- [Office of Multicultural Affairs](#) (casual) - Email multicultural@columbia.edu in the spring to inquire about graduate assistantships for the following academic year
- [Residential Life, CC/SEAS](#) (casual) - [Apply online](#) in the spring for graduate hall director positions for the following academic year
- [University Events Management](#) (work-study and casual) - [Apply online](#) for event planning and production opportunities
- [Career Connect](#) - Exclusive Columbia School of Social Work job board for matriculated students and graduates; search for “on-campus employment” or “graduate assistant”
NOTE: Most opportunities will be posted directly on the respective on-campus office website or work-study job board, not on Career Connect
- [Columbia University Careers](#) - Columbia University’s job board; search for “part-time” and “ungraded” opportunities targeting students

To learn about other opportunities, contact offices across campus directly. You can also check their websites, sign up for department emails, or simply ask around.

Adapted from “Getting a Job On-Campus.” Getting a Job On-Campus | Columbia CCE, www.careereducation.columbia.edu/resources/getting-job-campus.